

REDLANDS LAWN TENNIS ASSOCIATION INCORPORATED PRIVACY STATEMENT

Your privacy is important to Redlands Lawn Tennis Association Incorporated and we are committed to the protection of your information. This statement outlines Redlands Lawn Tennis Association Incorporated policy on how we manage the personal information we hold. It is the policy of Redlands Lawn Tennis Association Incorporated to respect the confidentiality of information and the privacy of individuals. This document reflects our commitment to you.

The Redlands Lawn Tennis Association Incorporated Privacy Policy is based on openness.

This web site is owned and operated by Redlands Lawn Tennis Association Incorporated and will be referred to as "RLTA", "we", "our" and "us" in this Internet Privacy Policy. By using this site, you agree to the Internet Privacy Policy of this web site ("the web site"), which is set out on this web site page. The Internet Privacy Policy relates to the collection and use of personal information you may supply to us through your conduct on the web site.

We reserve the right, at our discretion, to modify or remove portions of this Internet Privacy Policy at any time. This Internet Privacy Policy is in addition to any other terms and conditions applicable to the web site. We do not make any representations about third party web sites that may be linked to the web site.

We recognise the importance of protecting the privacy of information collected about visitors to our web site, in particular information that is capable of identifying an individual ("personal information"). This Internet Privacy Policy governs the manner in which your personal information, obtained through the web site, will be dealt with. This Internet Privacy Policy should be reviewed periodically so that you are updated on any changes. We welcome your comments and feedback.

Personal Information

Personal information about visitors to our site is collected only when knowingly and voluntarily submitted. For example, we may need to collect such information to provide you with further services or to answer or forward any requests or enquiries. We may periodically send promotional emails about events and fundraising activities for our Club or other information which we think you may find interesting using the email address which you have provided.

It is our intention that this policy will protect your personal information from being dealt with in any way that is inconsistent with applicable privacy laws in Australia.

Use of Information

Personal information that visitors submit to our site is used only for the purpose for which it is submitted or for such other secondary purposes that are related to the primary purpose, unless we disclose other uses in this Internet Privacy Policy or at the time of collection. Copies of correspondence sent from the web site, that may contain personal information, are stored as archives for record-keeping and back-up

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purposes only.
office@rlta.org.au

Disclosure

Apart from where you have consented or disclosure is necessary to achieve the purpose for which it was submitted, personal information may be disclosed in special situations where we have reason to believe that doing so is necessary to identify, contact or bring legal action against anyone damaging, injuring, or interfering (intentionally or unintentionally) with our rights or property, users, or anyone else who could be harmed by such activities. Also, we may disclose personal information when we believe in good faith that the law requires disclosure.

Security

We strive to ensure the security, integrity and privacy of personal information submitted to our site, and we review and update our security measures in light of current technologies. Unfortunately, no data transmission over the internet can be guaranteed to be totally secure.

However, we will endeavour to take all reasonable steps to protect the personal information you may transmit to us or from our online products and services. Once we do receive your transmission, we will also make our best efforts to ensure its security on our systems.

In addition, our members who provide services related to our information systems are obliged to respect the confidentiality of any personal information held by us. However, we will not be held responsible for events arising from unauthorised access to your personal information.

Access to Information

We will endeavour to take all reasonable steps to keep secure any information which we hold about you, and to keep this information accurate and up to date. If, at any time, you discover that information held about you is incorrect, you may contact us to have the information corrected.

Links to other sites

We may provide links to Web sites outside of our web site, as well as to third party websites. These linked sites are not under our control, and we cannot accept responsibility for the conduct of companies linked to our website. Before disclosing your personal information on any other website, we advise you to examine the terms and conditions of using that Web site and its privacy statement.

Problems or questions

If we become aware of any on-going concerns or problems with our web site, we will take these issues seriously and work to address these concerns. If you have any queries relating to our Privacy Policy, or you have a problem or complaint, please contact office@rlta.org.au .

For more information about privacy issues in Australia and protecting your privacy, visit the Australian Federal Privacy Commissioner's web site at www.oaic.gov.au .